



## 2021 SNUG Virtual Conference - Presentation Listings

### May 11, 2021

<b>11:00:00 AM - Live Presentation</b>	State of Springbrook Meet the Management Team Meet The Sales Team	State of Springbrook Meet the Management Team Meet The Sales Team	State of Springbrook Meet the Management Team Meet The Sales Team
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#### Recorded training sessions that will be released on May 11th

<b>Enterprise</b>	<b>KVS/Softright</b>	<b>Express</b>	<b>Softright</b>	<b>Civic Pay</b>
UB Overview & Maintenance	UB Setup Rates/Services	UB Overview & Maintenance	UB Lien Process	Why Civic Pay
Fee Code & Adjustment Type Setups	UB Setup Consumer/Meters/Services	Utility Setups	Final Bill Process	The New Civic Pay Platform
Services, Bill Types & Rates	Meter Reading/Bill Processing	Bill Types & Rates		Civic Pay Balancing
Adjustment & Fee Batch Process	UB Rollover	Create Billing Adjustments		Civic Pay Understanding your Blufin Statement
Collection Batch Process		Budget Billing		
Meter Management		Meter Mangement		

### May 12, 2021

<b>9:30:00 AM - Live Presentation</b>	Keynote: Oh Shift! Presented by Jennifer Powers		
<b>11:00:00 AM - Live Presentation</b>	Product Road Map Meet the Engineering Team Meet the Product Team	Product Road Map Meet the Engineering Team Meet the Product Team	Product Road Map Meet the Engineering Team Meet the Product Team

#### Recorded training sessions that will be released on May 12th

<b>Enterprise</b>	<b>KVS/Softright</b>	<b>Express</b>	<b>Softright</b>
Payroll System Overview	Payroll processing basics	Payroll Overview	Processing Lumpsum Payroll
Timesheets Process	Payroll reports	Payroll Processing	Processing Refunds/Payment and Billed
Manual Checks	When/how to process manual checks	Checks & EFTs	Creating MLC's
QBE Basics	PR Balancing	Benefits & Taxes	Importing Lockbox
Accrual Adjustments	Collection reporting and displays	Payroll Reports	Tax Title
EEOC	Collecting Payments	DRS	Importing billing file: RE, PP and EX
	Collections Adjustments/ Reversal/ Relevy		

### May 13, 2021

<b>11:00:00 AM - Live Presentation</b>	Tableau Meet Support Team Meet The Services Team	Tableau Meet Support Team Meet The Services Team	Tableau Meet Support Team Meet The Services Team
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#### Recorded training sessions that will be released on May 13th

<b>Enterprise</b>	<b>KVS/Softright</b>	<b>Express</b>	<b>Softright</b>
Bank Reconciliation	Enterprise Navigation and Tools	Bank Reconciliation	Printing Vendor checks/Voiding Checks,
AP Tips & Tricks	Management Reporting	AP Tips & Tricks	Journal Entries
Using Purchase Orders	Bank Reconciliation	Using Purchase Orders	Budget Process
Basics of Crystal Reports	Grant Processing - including GL Grant	Financial Reports	Fiscal Year End
Finance Standard Reports	Budget Prep	Chart of Accounts Maintenance	Entering a warrant packet
Internal Controls & Audit Trails		Internal Controls & Audit Trails	Importing collection refunds into