



## Minutes of the Accela National Users Group Board of Directors Meeting

May 11, 2017 | 8:00 am (PST)

The meeting of the Accela National Users Group (ANUG) Board of Directors was called to order on April 13, 2017 at 8:07 am Pacific Time by President, Julie Interrante. Other board members present were Heidi Bova, Steve Corbeille, Sean Tran and Stacey Barrett (staff).

**Approval of April Board Meeting Minutes:** After review of the previous meetings minutes, a motion was made to accept the April 13, 2017 board minutes as presented. The amended motion was seconded and unanimously approved.

**April 2017 Month End Financial Statement:** Barrett presented the financial report as of April 30, 2017. Barrett noted that membership dues income is down \$4,000 from last year. Interrante indicated that the non-renewing members that she has spoken with are looking for other software. A motion was made to accept the April 2017 month end financial report as presented. The motion was seconded and unanimously approved.

### **Accela F&A Roadshow (July 19-20, 2017 in Portland, Oregon)**

Interrante reported that Barrett included the updated Roadshow agenda with the board materials. A discussion ensued regarding the program schedule and the board decided to request for the following schedule for ANUG events during the roadshow:

- July 19<sup>th</sup> (morning) – ANUG Board Meeting
- July 19<sup>th</sup> (4:30 – 5:30 pm) – ANUG Annual Meeting
- July 20<sup>th</sup> / July 21<sup>st</sup> – ANUG Board Meeting with Accela

### **Membership**

A discussion ensued regarding the lists provided by Barrett for the board meeting. Interrante noted that a few Accela clients that she has spoken to are looking into other software companies. Corbeille recommended discussing with Accela the possibility of ANUG coordinating the regional usergroup meetings. Interrante requested for Barrett to add that to the July agenda for discussion with Accela.

### **ANUG Mission Statement**

It was the consensus of the board to table the discussion until the board meeting in June.

### **ANUG Board Nominations**

Barrett reported the following board members have been nominated for the director position on the board:

- Art Martinez
- Steve Corbeille

Sean Tran

Barrett noted that per the ANUG Bylaws (Bylaw Article 3, Section 3.3.5) since the slate is uncontested no election is required. Barrett reported that the Nominating Committee recording notice will be sent to the membership on June 1<sup>st</sup>.

Barrett recommended the board hold officer elections during the July 19<sup>th</sup> board meeting and announce officers at the ANUG Annual Meeting on July 19<sup>th</sup>. After a discussion ensued, it was the consensus of the board to move forward with Barrett's recommendation.

**Additional Business**

No Additional Business

The board meeting adjourned at 8:44 am. Bova left the meeting at 8:41 am.

**Accela Meeting**

Accela staff joined the call 8:49 am

Accela Staff: Debbie Gretz, Laura Brown Nam Ha, Janet Peterson

Corbeille left the meeting at 8:55 am.

Discussion ensued regarding the Roadshow. Interrante noted that the education content has been reduced since the original document that was presented to the board.

Ha reported that Jamie Nawrocki has left Accela. He noted that they have hired some additional staff.

Ha stated that he has the venue location and will send that information to Barrett so ANUG can distribute to members.

Ha requested for Barrett to send the ANUG agenda request to him so he can coordinate the schedule.

The next meeting will be June 8, 2017 at 8:00 am (PST). The meeting adjourned at 9:16 am.

Respectfully submitted,



Stacey Barrett  
ANUG Association Manager